



BROMSGROVE  
INTERNATIONAL SCHOOL  

---

THAILAND

# BOARDING STUDENT HANDBOOK 2025/26



[WWW.BROMSGROVE.AC.TH](http://WWW.BROMSGROVE.AC.TH)





## Contents

Welcome to Boarding at Bromsgrove!	4
Boarding Staff	5
School Staff	11
Non-teaching Staff	11
Expectations and behaviour	11
Boarding house rules	12
Daily Routines	13
Communication	13
Weekend procedures	14
Trips and activities	15
Birthdays	15
Meals, Tuck and the Kitchens	16
Boarding Student Leadership	16
Academic Development	17
Computer Games and films	17
Mobile phones and other electronic devices	18
Medical Matters	19
Laundry	19
Pocket Money and Trips	20
Signing in and signing out	20
Security of Valuables	21
Homesickness	21
Where do I turn?	21
Buddies	22
Common room and Games Room	22
The Library	22
Information Technology	23
Bromsgrove Boarding Learner Profile	24
Benefits of Boarding	25



## Welcome to Boarding at Bromsgrove!

We are very pleased that you have chosen to join Bromsgrove International School as a boarder and we look forward to welcoming you to both Tudor House and Windsor House. Although the girls sleep in Tudor House and the boys sleep in Windsor House, we like to see ourselves as 'one big house' and share all of our communal downstairs spaces.

We hope that you will enjoy your time here and we will do everything we can to help you settle in and make the most of all the opportunities that boarding has to offer. This Handbook is intended to give you some information about the House, our staff, routines and way of life so that you feel prepared for your first weeks with us. The most important thing to remember now is that once you are in the House, everyone will be there to help you – the staff and other boarders – so there is nothing to worry about, just a lot to look forward to!

Joining us as a boarder is an exciting prospect and, for most children, a big change. It is normal to feel a little nervous about this but you will make lots of new friends and get involved in all sorts of fun activities once you're here. All the boarders have had their own first week at boarding so there is always someone around to talk to and you are sure to find someone who shares your interests and will join in with you, whatever you feel like doing.

You will be given a 'buddy' when you arrive – someone who is a boarder around the same age as you who will help you through your first few days. They know what it feels like to be a new boarder and will be very understanding if you have lots of questions. We have a family system where older more experienced boarders can help to look after younger ones and which also provides instant teams for fun games.

We look forward to getting to know you better over the next few weeks and hope that you are excited to make lots of new friends.



## Boarding Staff

There are many staff at Bromsgrove who all love spending time with the boarders. To help you get to know us before you arrive, here is a list of the Boarding Team with their photos. Try to learn a few names and faces and then see if you recognise us when you arrive.



### **Mrs Tweddell - Head of Boarding**

Mrs Tweddell has come from Bromsgrove School in England with her husband, Mr Tweddell who also lives in boarding and works in the school. She has four children who live in Mexico, UK and Thailand. She has worked in boarding for 22 years and enjoys looking after the boarders, especially catching up with them at the end of the school day. She will help and support you with anything you need, academic or personal. She also teaches Biology in the Secondary school so you will see her around school too. Her degree is in Environmental Science and she loves everything to do with the outdoors! She has learnt to dive in Thailand which has opened up an even larger world to explore. In her free time she loves to cook, especially trying out new recipes with the delicious ingredients Thailand has to offer.



### **Mrs Sullivan - Deputy Head of Boarding and Housemistress Tudor House**

Mrs Sullivan is the Deputy Head of Boarding and the Housemistress of Tudor House. After 10 years as a Housemistress and 17 years in teaching she truly believes that boarding life offers something utterly unique — an opportunity to support young people not just in the classroom, but throughout every part of their day. It's a privilege to help create a home away from home, where students feel safe, supported, and encouraged to grow in all areas of their lives. As Deputy Head of Boarding, she is excited to continue building on the strengths of our boarding program. Her focus is fostering a warm, structured environment where students can thrive academically, socially, and emotionally.

She looks forward to working closely with staff, students, and parents to ensure that every boarder feels at home and supported. She is a teacher of Academic PE in the secondary school.

Mrs Sullivan is also a qualified Dive Instructor and loves to travel having led several overseas residential school trips to Indonesia, Spain and India with both a humanitarian and conservation focus.



### **Mr Valdes-Scott - Housemaster Windsor House**

Mr Valdes-Scott has been a Housemaster and Assistant Housemaster in Bangkok for eight years, was a boarder himself for eleven years, and is now in his fourth year at Bromsgrove. He understands the enormous privilege it is to develop the minds and characters of young people. His philosophy as a Housemaster is to help each boy become the best that he can be in every facet of school life by providing optimal conditions and routines in the house. He supports the academic and personal progress of the boys by offering clear boundaries, unlimited time and attention and the chance to learn from mistakes. Paramount to this, has been to promote a growth mindset in which children embrace setbacks and discuss their next steps. Mr Valdes-Scott is a Language Support teacher in the school.



### **Mr Joe - Assistant Housemaster Windsor House Chinese Liaison Boys**

Mr Joe is the Assistant Housemaster of Windsor House and our Chinese Liaison.

Joe is an outstanding Chinese liaison, parents really value his care and consideration for the children as he helps the Chinese parents to communicate with Boarding and day school. Joe has a degree in languages and so loves learning new languages. He supports all our boarders to improve their English. He has been teaching Mandarin for a few years so if you have any Mandarin questions please feel free to ask him. Joe also supports the marketing and admissions departments in school. He can also speak excellent Thai and English.



### **Mr Gun - Boarding Assistant Thai Liaison Boys**

Mr Gun is our Thai Liaison for boys boarding. He is here to make sure that Thai parents and boarding staff can communicate smoothly. With his background of several years working in the school library, he's a true book enthusiast and enjoys sharing the joy of reading with children. Mr Gun holds a degree in Spanish. If you're interested in practising your Spanish skills, he's more than happy to be your supportive assistant. And when he's not busy, he loves playing games and engaging in outdoor activities. So, whether it's playing games or participating in various sports, you can count on Mr. Gun to be right there with you.



**Mr Golf - Boarding Assistant/Administrator**

Mr Golf has a degree in English and a Diploma in Teaching. He loves to travel and has lived in New Zealand, Australia, China and was an exchange student in Brazil. He speaks Thai, English, Portuguese and Mandarin. He enjoys playing badminton and tennis as well as cycling and swimming and is looking forward to encouraging the boarders in these sports. He is kind and funny and will make you laugh, organised and creative, enjoying painting in his free time.



**Ms Mary - Assistant Housemistress Tudor House**

Having completed a Computer Graphics & Multimedia degree, as well as an MBA, Mary is passionate about creativity in boarding. She is keen on organising innovative activities that encourage teamwork, communication, and fun! Moreover, as she has grown up attending British International schools in Thailand, she understands what it's like to live the third culture student experience here, and she looks forward to fostering a warm and understanding environment.

Her hobbies are reading, watching series, visiting cafes, learning about different cultures, playing basketball, and spending time with friends and family.



**Ms Belle - Boarding Assistant  
Thai Liaison Girls**

Miss Belle is funny and friendly and very happy to chat to people. As an active person she enjoys playing badminton and volleyball. During her free time, she likes to listen to music, read novels, watch movies in the cinema and she is a mystery writer. Belle graduated with a physics major so is on hand for academic support with both physics and maths. If you have problems with this, you can come to ask her and she will give it her best shot to help you. She has a wonderful smile and will help boarders of all ages feel settled and welcome.



**Ms Ling - Boarding Assistant  
Chinese Liaison Girls**

Ms Ling completed her primary and secondary in China before moving to Thailand, where she obtained her IB diploma at an international school, followed by a BEd degree with honours in Teaching English to Speakers of Other Languages (TESOL) from the University of Nottingham Malaysia.

She has actively sought diverse opportunities for volunteering and part-time experiences of language teaching, volunteering as a Chinese teaching assistant. In both Thailand and Malaysia. Each experience has reinforced her belief in the transformative power of language education and deepened her commitment to educational excellence. She is an excellent liaison for our Chinese boarders and their families.



**Ms Grace - Boarding Assistant**

Ms Grace is a dedicated and compassionate person who brings warmth, creativity, and a calm presence to our boarding community. With a background in interior design and a love for cultural exploration, she connects naturally with our boarders. Outside of boarding life, she enjoys interior sketching, learning new languages, singing, working out, playing video games, and creating digital content. Grace also has a soft spot for popcorn, matcha, and conversations about anything: serious, silly or something in between. She believes that every student deserves to feel seen, heard, and supported, and she's always ready with a smile, and a helping hand and chat to brighten someone's day.



**Miss M - Matron**

Miss M is our wonderful Matron. She has been with us for many years, knows everyone very well and is a fountain of knowledge on the history of the school. She is in charge of keeping the houses in first class order, running the team of maids who do your cleaning and laundry and liaising with our school maintenance team to ensure that everything is well maintained and tidy!



### **Nurse Apple - Senior Nurse Manager**

Nurse Apple began her nursing career 23 years ago. She is happy to help people and promotes healthy living. Do not hesitate to come to the clinic if you have any health problems or just want to say hello. She loves travelling and watching Korean TV series. She promotes a healthy and active lifestyle, enjoying swimming, diving and golf.



### **Nurse Tum - Residential Nurse**

Nurse Tum has 28 years of nursing experience so she will look after you very well. She loves living in boarding with the green surroundings away from the City. In her free time she enjoys sightseeing around Thailand and visiting Japan and Korea. She also enjoys Korean TV, swimming, reading and singing.



### **Michael - Residential Boarding Graduate Intern & PE teacher - Windsor**

Michael is now in his second year at Bromsgrove International School. Michael was born in Italy and moved to the UK when he was 16, where he completed GCSEs, A Levels and an Undergraduate Degree in Sport and Exercise Science at Birmingham Newman University. He then worked for two years at St David's College, a boarding School in the wet and windy North Wales as a Residential Assistant and PE Assistant. Michael considers himself a proactive person, open and committed to new challenges out of his comfort zone. As a sport enthusiast he values athletic development, skillfulness and engagement. He will get involved in running activities and organising sports events in School and in Boarding. With boarders, he enjoys playing video games, cooking and having meaningful conversations. In his free time, he likes going to the gym and playing sports, like basketball, tennis and football.



### **Freya - Residential Boarding & PE Intern - Tudor**

Freya has been living in Thailand for 6 years now, after moving to complete her A Levels in Media, Theatre and English.

For the past three years, she has been teaching as a Speciality Scuba Diving Instructor to a diverse range of ages and nationalities. Alongside this she has worked on projects with Thailand's Department of Marine and Coastal Resources, including coral conservation and education, most recently achieving her coral plantation licence. When out of the water she tutors English online and assists in running Bromsgrove's Summer and Winter Camps. This allowed her to connect with the children and support them, creating a safe and encouraging environment for them to learn and grow. She enjoys freediving, horse riding, hockey, crafting and aerial arts (trapeze, lyra and silks). Passionate about giving back to the community through volunteering at a local dog rescue shelter, participating in dive and beach cleanups and supporting the local horse riding stables, where she teaches children with disabilities to ride and interact with the horses, she will share her passion with the boarders and encourage them to give back to their communities.



### **Sean - Residential Boarding & PE Intern - Windsor**

Sean gained experience in customer service and technical support roles across Scotland, and then switched careers to begin his international journey in Thailand, where he trained as a scuba diving professional. He has worked as an SSI Open Water Instructor, delivering both theory and practical diving instruction to students from around the world. Alongside his diving career, he has also worked in education, most recently as a Boarding, PE, and English Teaching Assistant at Bromsgrove during their Summer and Winter Camps. These roles allowed him to support students both academically and in their personal development whilst helping lead enrichment activities and school trips. Outside of work, he is happiest underwater or exploring new places. Passionate about sustainability he recently worked with the World Wildlife Foundation to reduce single-use plastics on Koh Tao as well as coral restoration projects. He also enjoys tech so you can go to him to solve your techy problems, working out, getting stuck into a good book, and occasionally trying to win at Challenges/Games. Life's all about balance.



## School Staff

Mr Watson is the Head of Primary School and Mrs Catrell is the Head of Secondary School. They work alongside many other school staff that you will get to know soon as they come to support our Prep sessions and boarding events, so you will get used to seeing them both in the House and at School. Any major disciplinary incidents, such as smoking, alcohol and substance abuse will be dealt with by Mr Montier the Headmaster in liaison with the Heads of Schools and the Head of Boarding. Mr Montier lives in his house on campus and often pops into the boarding houses to say hello.



## Non-teaching Staff

Non-teaching staff operate throughout the School and you will see some of them around boarding. These people are very helpful and essential to the efficient running of our School - do respect and appreciate them and offer them your full cooperation. They work very hard on your behalf to maintain our houses and keep our wonderful grounds looking lovely.



## Expectations and behaviour

There are various expectations at Bromsgrove in both School and Boarding and we understand that it will take a little while to get used to them. The most important thing to remember is that we expect all boarders to behave well and to respect themselves, their property, other boarders, staff and the School. We also like all boarders to try to remember all aspects of the Learner Profile in Boarding as this can help to remind you how you should behave in different situations.

The behaviour of our students at Bromsgrove is very good, but if there are any problems then we always try to treat you as you might be treated at home. So, if you misbehave then we will talk to you about it and we might place an appropriate sanction such as to go to bed early or stay indoors instead of playing out, or we might take your mobile phone away for a short time. The best way to avoid any of this is to make sure you behave!

If there are serious problems with behaviour then we will talk to your parents about it and you might have to meet with Mrs Tweddell, Mr Watson or Mrs Catrell or another teacher at school. This is very rare and most boarders never have to worry about it, but in extreme situations of poor/serious behaviour, you will be asked to speak with Mr Montier.



## Boarding House Rules

In addition to the learner profile there are some rules that we always follow to ensure that everyone is safe. Do not worry about learning all of these before you arrive, you will soon pick these up after a few weeks in boarding. Here are some of the important rules:

- Always attend all roll-calls on time, sit quietly and listen carefully. We place particular importance on punctuality, which encourages effective personal organisation.
- Go to bed at the right time, as it's important that we all have enough sleep.
- Shower daily at appropriate times. Shower times are after 06.20 in the morning and before 21.30 in the evenings.
- Always hand electronics in at night and lock them away to charge.
- Open the blinds, turn off AC and unplug devices before leaving the house.
- Never go upstairs in the house of the opposite gender.
- Respect the space of others.
- Behave in ways that make others feel comfortable and welcome (no public displays of affection).
- Do not bring unapproved electronics into the house.
- Keep luggage and large items in specific storage rooms, not in bedrooms. This storage is locked for security, and items can be accessed with supervision.
- Never enter or use vacant rooms without specific permission from boarding staff.
- Never go to the PAC, DJ building, or other off-limits areas without permission and supervision.
- Dress properly whenever downstairs (long pyjama bottoms are best if ready for bed, even if you do not sleep in them).
- Always behave well towards others in the House; we are not rude, disrespectful or physical towards anyone.
- Never lock any doors in the building, even to our own rooms.
- Keep all tuck in our tuck boxes/the kitchen, and only ever eat tuck in the kitchen and common rooms of each house. No cup noodles between dinner and roll call.
- Always ask permission and sign out when leaving the building during free time. Sign in again on return.
- If having visitors, always ask permission and sign our visitor in and out.
- If our first language is not English, always speak English whenever there are people around who do not understand our own language. We always speak English when at School.
- When we are not sure about the rules, we always ask staff for clarification!



## Daily Routines

These are slightly different depending on the day of the week and your year group. There is plenty of time built in for homework and for sport, fun and relaxation. The daily routines are posted on the notice board in each house.

Bedtimes are very important if we are to be ready to face the demands of another busy day in school and boarding. We go to bed slightly earlier on Sunday in preparation for the week ahead. 'Lights out' is when we turn out our bedside lights at bedtime. Usually you will be in bed for 15 minutes before lights out, chatting with your friends quietly or reading. It's important to have this quiet time before bed so everyone is calm and ready to go to sleep.

When you go upstairs for your shower, please stay upstairs so that you can make sure your uniform is ready for the next day, tidy your room, have some calm time and relax before bed.



## Communication

Effective communication in a big and busy School is important. Use your learning journal to plan your work. Think ahead. Get into the habit of looking regularly at House and School Notice Boards and check your emails on a regular basis each day. Listen at roll calls. Please save all of the boarding staff numbers in your phone.





## Weekend procedures

For those of you that stay in Boarding over the weekend, we are always busy. Some children are 'weekly boarders' who go home for the weekend, but many stay in the House every day of the week.

On Saturday mornings there is a compulsory activity programme for you to sign up for, run by the day teachers and boarding staff. Saturday afternoons and/or Sundays there will be optional trips that you can choose if you wish to attend. If you are sporty you may have a home or away fixture. We usually have a Movie and Takeaway Night on Saturday nights, with a slightly later bedtime. If you choose not to go on a trip, you can play outside, or spend time in the common areas of the Houses playing games or relaxing. We do activities such as baking, card-making, sports or pool competitions. Normally there is one day at the weekend when you can order takeaway.

Early in the week, we ask everyone in the House if they are 'in' or 'out' for the weekend. If you are going home with your parents/friends then we just like to know which day you are going home and when you will be back. If you leave campus, you must be under the care of someone aged at least 25. If you have been invited out by a friend or relative, your parents must email Mrs Sullivan, Mr Valdes-Scott or Mrs Tweddell with permission for you to do so. We also need an email from the adult that you are going to spend the weekend with. So if you are going to 'Fred's house' you need an email from both your parents and Fred's parents to say that they are happy with this. It is best if this is done at least a few days before you intend to go out.

We ask everyone who has gone out for the weekend to be back in the House by 19:00 on Sunday evenings so you have time to prepare for school the next day. You can come back on Monday before school if you wish but must return by 07:05 so you can pack your school bag and have breakfast before school.





## Trips and activities

Don't tell the day students...we go on fantastic trips at the weekends!

Shopping malls, climbing walls, cinema, bowling, ice skating, laser tag, trampolining, art galleries and museums, water parks, pottery, cultural sites, go karting, wake boarding and much more. If you have a good idea for a trip let us know!

And on the campus in our free time we run plenty of activities. Pool and table tennis, swimming and the use of the gym (over 16), basketball, golf, cycling, frisbee, dodgeball, board games, hide and seek, photography, music, baking, creative art, Zumba and lots more! And if you are an early riser we have our "morning mile" walk/run that you can join in if you wish.

Boarders are always supervised when using the gym and swimming pool and you must wear appropriate clothing and shoes going to and from these venues.



## Birthdays

If your birthday is during term time, you may have a birthday party. These are held in the house and you can invite friends to enjoy the party with you. Please ask us if you want to order food or have a film night.





## Meals, Tuck and the Kitchens

All our meals are taken in the dining hall where a healthy balanced menu is on offer. There is always plenty of food especially if you are hungry for seconds! Good manners are important and dress must be appropriate. No caps or hats in the dining hall please. It is polite to wait until everyone has finished eating before leaving the dining hall.

All snacks must be kept in the tuck boxes provided. **We ask that you bring a zippable bag to put inside the tuck box so you know which are your snacks.** Please only eat food in the kitchen and communal area in each house. Please do not eat in the lounges without specific permission - this is because we do not want crumbs and wrappers everywhere nor to spill food or drink on the sofas. We also do not want uninvited house guests!

There are snacks after school that you can help yourselves to but remember that they are for everyone in the house. You should eat a well balanced meal at dinner so cup noodles are not permitted until after roll call.

You mustn't take other food from the fridge if it isn't yours. All food in the fridge should be in a bag or a lunchbox that has your name on it. You also need to write the date on a label. This is to ensure that we can keep the fridge full of only fresh food and throw things away that are out of date. We need to work together to make sure that everyone stays healthy.

Please do not bring too many sugary drinks. We do not allow energy drinks e.g. Red Bull or Monster so please do not bring these to the House. We are happy for you to have the occasional flavoured ice tea but plain water is best. We try to reduce plastic waste so reusable water bottles are a necessity.

The kitchen is for use by everyone but you must ask before you use the kettle or cooker if you are a Primary student. Ms Wi and Ms Mary are keen bakers, so if you like baking make sure you get involved!



## Boarding Student Leadership

Student leaders play an important role in the houses. Heads of House and House prefects apply for the role and are voted in. They are there for you to talk to and will help organise you. We run a house family structure so you will belong to a smaller group that will support you. The Boarding Forum meets roughly once every term to discuss boarding and to voice any ideas for improvements. This is a very important way to help improve the boarding provision so it is always a good idea to share your thoughts. Every year-group has a representative so you can tell them your ideas and they will pass them to the Boarding Committee.

If you would like to be a representative on the Boarding Forum/Council you need to look out for the job descriptions and then volunteer.



## Academic Development and Tutoring

Academic Development (also known as homework or prep) is built into our weekly routine to make sure you have enough time to do all your work. You will have access to computers and are allowed to use your own devices in order to complete your work.

During your first days at School, you will be given a personal timetable for your year group which will show you where you have Academic Development. The boarding or day staff supervising your session will check what homework you have and help you manage your workload. If you have any problems with your homework, it is best to ask a member of staff to help you rather than leaving your homework.

Results will eventually be the passport to Higher Education and a career so academic work has to come first. Your work is your most important single priority.

For those older students who need further Academic Development there will be time after dinner to work. Specialist academic enrichment support sessions will also run after school Monday - Thursday and on Saturday mornings.

**Please inform your Housemaster/Housemistress if you arrange any private/online tutoring sessions.** These are only to take place in your free time and must not clash with ECA's, AE's, meal times and roll calls or Saturday activity time.



## Computer Games and films

You are welcome to bring computer games to the House but they must not be over the age limit for your age (PG or U for Primary's; PG13 only if you are over 13 years old etc). Each lounge has a TV and a games console which you can share with your peers. We do not spend all our time playing on the computers though. We often run group film nights and have Disney +.



## Mobile phones and other electronic devices

You are welcome to bring your mobile phone (one only) and laptop or tablet (one only) to the House, but there are rules about when and where you can use them. Everyone up to and including Year 11 hands their mobile phone and any other electronics into the office/lockable storage cupboards at the allocated time for their year group. Year 11s earn the right to keep their devices nearer to examination time. Two devices only are permitted. Please ensure your devices are insured.

If you need to contact family who are in a different time zone and calling in the evening would be difficult, then please talk to Mrs Tweddell, Mr Valdes-Scott or Mrs Sullivan as in special circumstances you may be allowed your phone at a different time.

You may use your electronics during the published device times, but it is important to hand them in at bedtime or else they may be taken away for a few days. You will always be reminded about handing them in. The only electronics you may keep at bedtime are your Kindle/eReaders and MP3 players/iPods only if they do not have any sort of internet access on them.

Mobile phones are strictly not allowed to be used around the campus during the school day (07:00 - 15:30) (unless a teacher has given permission for a class activity) nor at mealtimes in the dining hall.

### **Weekday (Monday - Thursday) device times:**

#### **Primary**

15:40 - 16:20

19:30 - 20:00

#### **Key stage 3**

15:40 - 16:20

20:00 - 20:30/20:45 (depending on age group - 30 minutes before bedtime)

### **Weekend (Friday - Sunday) device times:**

#### **Primary**

Friday 15:00 - 16:00, 18:30 - 20:00

Saturday 13:00 - 14:30, 18:30 - 20:00

Sunday 12:00 - 14:00, 18:30 - 20:00

#### **Key stage 3**

Friday 15:00 - 16:00, 18:30 - 21:00/21:15 (30 minutes before bedtime)

Saturday 13:00 - 14:30, 18:30 - 21:00/21:15 (30 minutes before bedtime)

Sunday 12:00 - 14:00, 18:30 - 20:30/20:45 (30 minutes before bedtime)



## Medical Matters

If you are ill or injured, you should tell a member of staff straight away. We have a Health Centre in Tudor House and the nurses are always there to help you. If you need to see a doctor the nurses will inform Mrs Tweddell and we will arrange a time slot for you to visit the hospital. If you are too ill to attend School, then you will usually be cared for by the nurses in the Health Centre. There are beds there for you to rest in and the nurses will look after you throughout the day if necessary.

It is very important that all medicines are kept in the office or with the nurses. If you need any medicine, even if it is your own supply, you have to ask a member of staff and they will give you what you need. **Please remember that if you bring medicines from abroad we can only give them to you if the instructions are in English and we know what the medicine is.** For the safety of all you are not allowed to keep your own medication in your bedrooms and we will regularly remind you and check this.



## Laundry

There is a School Laundry that washes all your clothes, bedding and towels for you. We will remind you at roll calls when it is a laundry day and when you need to strip your beds. It is very important that you remember to put your dirty clothes in the laundry baskets/bags! Don't forget that every item of clothing should clearly have your name sewn in it so that it does not get lost or mistaken for someone else's. Your Games/PE clothing may be kept at School in your locker or in your room. You must not leave your kit lying around on the field or in the changing rooms. It is your responsibility to make sure that it is washed and clean and that you remember to take it to school on the correct days. We will try to remind you.



## Pocket money and trips

You will have a personal safe in your bedroom that you should keep a small amount of pocket money in and any other valuables. If you want Mrs Tweddell, Mr Valdes-Scott or Mrs Sullivan to keep larger amounts of money in the office safe they will do this for you. It is up to you to manage how much money you spend each week but you need to be sensible. If you spend all of your money in week one then the rest of the term will be very frustrating.

When on trips, it is important that you stay safe. This means that you should always have the boarding staff numbers in your phone and know where you are meeting them. Primary students are expected to stay with an adult at all times. Secondary students must stay in their groups. Please remember that we are always polite to shopkeepers and other members of the public and we are sensible when crossing roads.

We are happy for you to invite your friends from the day school on weekend trips but you must ask us at least one week in advance. This is so that we can ensure there are enough buses/food/staff available to support the trip.



## Signing in and out

It is very important that staff know where you are at all times, so if you leave the building during free time then you must sign out, and then sign in again when you return. You do not need to sign out to go to School or on organised weekend trips, you also do not need to sign out to go for dinner. However the signing sheets should always be used if you are heading for a walk or going to the Sports Hall/library/PAC.

If you are leaving the site you must tell an adult. Whoever picks you up needs to speak to us and inform us of where you are going and when you will be back.



## Security of valuables

You are responsible for your valuables and need to learn to keep them safe. Mobile phones, laptops, iPads, etc. should be kept on you, in your safe, or in the lockable charging station overnight. Everybody has a shelf in the charging station where they keep these things, and there is a plug socket on the shelf so you can charge your electronic items.

Most people only lose their valuables if they leave them lying around, so it is important that you look after your things! You should also name all your belongings so we can return them to you if we find them around the House. It is a good idea to write your name on your chargers as most people have the same one and it is easy to get them confused. **Please ensure your devices are insured.**



## Homesickness

It is normal to feel homesick when you live away from your family, and everyone in boarding understands this. Be kind to yourself - it will go away. If you feel homesick, it is a good idea to join in with an activity to distract yourself or talk to your friends. It is also a good idea to call home earlier in the evenings, not near bedtime, because you are more likely to get upset if it is near bedtime. Remember we are here to listen to you if you need to talk to us too.



## Where do I turn?

If you ever have a problem, there are lots of people you can turn to for support and help. Every boarder receives a leaflet explaining who all the different people are who can help you.

These people include:

- Parents and family
- Friends
- Boarding staff
- Your form tutor
- Head of House
- The school counsellor
- The School Clinic
- Boarding Prefects/Heads of Families
- Any other member of Bromsgrove staff you are happy to talk to
- You will also see posters for Thai Children's Organisations that you can speak to
- The independent listener



## Buddies and house families

All boarders have a 'buddy' when they first arrive to help them settle in and learn their way around. There is also a team of prefects in the house and at School who are available to talk to if you have any problems or worries. You will also be placed in a house family where older students can support younger students. This also provides a ready made team for family fun and games. You will also be allocated a buddy in the day school to assist you settle.



## Common rooms and the Games Room

The common rooms and a games room are the main rooms of the House where you spend your free time, like a living room at home. We have four common rooms with sofas, TVs/projectors, reading areas, games and other activities that you can use with your friends. The games room has a pool table, table football, air hockey, giant chess and other games you can play.



## The Library

The School Library is an outstanding facility and includes a range of spaces for you to use. This is a quiet place where you can go to read, work or look at newspapers and magazines. It is also a lending Library. There are books on all academic subjects, sport and leisure, biographies and other miscellaneous topics as well as a well-stocked fiction section, ranging from classical novels to fantasy. We welcome suggestions for new books. There is always a Librarian on duty who is pleased to help with any problems or questions you may have.

For Sixth Form students (Years 12 & 13) the Sixth Form Centre is available for your use for study or relaxation. Our Careers/HE and UCAS advisors will often be available to discuss university prospectuses and careers literature with you.



## Information Technology

ICT is widely used in all your subjects especially after the periods of online learning. There are several specialist computer rooms and nearly all classrooms have a computer with multimedia projection facilities.

Students are encouraged to make full use of email and the internet, and it is important that you read and sign the Acceptable Usage Policy, which is primarily in place for your protection. We expect all students to comply with this policy and we obtain signed forms from your parents agreeing to this.

Both Boarding Houses have computers for you to use. You may also bring one personal laptop or tablet into School which may be connected to the School's wireless network at various locations around the campus. These can be used in lessons at the discretion of the teacher.

We hope that you will enjoy your time in boarding with us. We are very much looking forward to meeting you.



## Bromsgrove Boarding Learner Profile

Bromsgrove Boarders are:



### **Independent**

- They look after themselves and their belongings
- They can complete their academic development work on their own



### **Determined**

- They try their best at all times
- They want to get the most out of their time in boarding



### **Reflective**

- They learn from their mistakes
- They can accept consequences for the decisions they make
- They can talk about their day at school



### **Kind**

- They respect each other
- They make sure that everyone feels welcome
- They share their things
- They have a zero tolerance on bullying
- They give warmth and spread smiles



### **Curious**

- They ask questions
- They take advantage of the great outdoors
- They are inquisitive about the world around them



### **Positive**

- They believe they can do it
- They try their best
- They recognise their own strengths and talents



### **Risk Takers**

- They are keen to try something new
- They take part in enrichment activities



### **Team Players**

- They listen to each other's ideas
- They take part in Thursday Team Time
- They include people in their games



## Benefits of Boarding

**Buddies**

**Outdoor space**

**Academic support**

**Responsibility and leadership**

**Delicious food**

**Interesting trips and fun activities**

**No need to get up early**

**Great parties and events**





### **EARLY YEARS CAMPUS**

344 MU 12 RAMKAMHAENG 164 RD, MINBURI, BANGKOK 10510  
TEL: +66-2540-7122-3 | EMAIL: EYFRONTOFFICE@BROMSGROVE.AC.TH

### **PRIMARY AND SECONDARY CAMPUS**

55 MU 9 WINDSOR PARK GOLF CLUB,  
SUWINTHAWONG RD, MINBURI, BANGKOK 10510  
TEL: +66-2989-4873 | EMAIL: ADMIN@BROMSGROVE.AC.TH